

Postgraduate Year 2 (PGY2) Pharmacy Residency in Thrombosis and Hemostasis Management

ASHP Accreditation Application Process Milestones and Timeline

The table below describes key milestones for the forthcoming approval of the novel Postgraduate Year 2 (PGY2) in Thrombosis and Hemostasis Management (THM) by the American Society of Health System Pharmacists (ASHP; i.e., the residency program accreditation body). **It also characterizes the steps necessary for organizations seeking to establish and achieve accreditation for new THM residency sites.**

Official information on residency site applications and accreditation processes is available on the [ASHP website](http://www.ashp.org). Questions regarding ASHP processes and timelines should be directed to ASHP at: asd@ashp.org

Questions regarding the Anticoagulation Forum’s TRAIN Pharmacy program should be directed to info@acforum.org

Date	Milestone	Notes
August 12-14, 2022	ASHP CoC reviews and approves proposed CAGOs and appendix *	This process allows for full approval by the CoC or approval with revisions (not rejection); Any revisions would be addressed in advance of ASHP Board of Directors meeting
August 15-September 1, 2022	<p>Brigham and Women’s Hospital submits required application for accreditation* (also known now as candidate status for this program) and the CV and APR form of the RPD to asd@ashp.org</p> <p>ASHP Accreditation Service shall process the new application and create a directory entry from its database (which assigns a 5 digit code) and shall bill the program an application fee plus a prorated accreditation fee. Typically this takes about 3 weeks.</p> <p>Fees shall include:</p> <ul style="list-style-type: none"> • \$1400 application fee for 2022 cycle 	<p>As first site in process, Brigham application is welcome prior to those from other sites (and before full approval of CAGOs by ASHP Board);</p> <p>Use the following forms found on the ASHP website:</p> <ul style="list-style-type: none"> • <i>Application for Accreditation Year 1 (PGY1) or Postgraduate Year 2 (PGY2) Form</i> • <i>Precandidate Postgraduate Application</i> • <i>Academic and Professional Record Form</i> (for RPD only) • <i>Include RPD current CV</i> <p>Pre-Candidate and Candidate status allows sites to sign-up to participate in the Residency Showcase at the ASHP Mid-year Clinical Meeting. Programs must register for the Match and requires</p>

	<ul style="list-style-type: none"> • A prorated annual accreditation fee shall be calculate and added <p>ASHP notifies PharmAcademic and the Resident Matching Program about the new program.</p>	the program to place all positions being offered in the Resident Matching Program (RMP) to recruit the first resident.
September 15-16, 2022	ASHP Board meets and approves final CAGOs*	CAGOs are officially adopted at this time
September 17-30, 2022	<p>Additional THM program sites are invited to submit precandidate application <u>forms and RPD credentials to asd@ashp.org</u></p> <p>Programs will be invoiced after processing of the application. Fees include:</p> <ul style="list-style-type: none"> • \$1400 application fee for 2022 cycle • \$900 (3-month, pro-rated annual fee) 	<p>Applications received after September 30th will still be processed by ASHP, but delays may affect timeliness of entry into ASHP directories, application portal, and match program. Prorated fees may also change.</p> <p>See <i>Suggested Timeline for Submitting an Application</i> on ASHP website</p> <p>Use the following forms found on the ASHP website:</p> <ul style="list-style-type: none"> • <i>Precandidate Postgraduate Year 1 (PGY1) or Postgraduate Year 2 (PGY2) Form</i> • <i>Academic and Professional Record Form</i> (for RPD only) <p>Pre-Candidate status allows sites to sign-up to participate in the Residency Showcase at the ASHP Mid-year Clinical Meeting and requires the use the Resident Matching Program (RMP) to recruit the first resident. Once the application is processed by ASHP, the site will be provided with a 5-digit code . ASHP notifies The Match and PharmAcademic on the program’s behalf</p>
October 2022	Register for the National Pharmacy Preceptors Conference (NPPC)	This opportunity is optional
November 3, 2022 (approximate; final date TBD)	PhORCAS opens to residency candidate applications	<p>Visit website for most current information:</p> <p>https://www.ashp.org/professional-development/residency-information/residency-program-resources/phorcas</p>

November 12, 2022 (approximate; final date TBD)	November 12 th will be the first day programs can see resident applications in WebAdMIT	See link above for most current ASHP information
November 2022	ASHP invoices sites for 2023 fees	See ASHP website for fee schedule
November - December 2022	Register for the ASHP Mid-year Clinical Meeting (MCM) to attend a Residency Program Design and Conduct (RPDC) workshop	
January - February 2023	Interview candidates	
March 2023	Submit rank order for Residency Match Program (RMP)	
March - April 2023	RMP Phase I, Phase II results released	
May - July 2023	Submit Application for Accreditation (Candidate Status)	<p>Complete this process if residency position filled through the Match or post-RMP process;</p> <p>Utilize <i>Postgraduate Year 1 (PGY1)</i> or <i>Postgraduate Year 2 (PGY2)</i> form found on ASHP website;</p> <p>Email (preferred) all fully executed and signed documents to asd@ashp.org</p>
Spring/Summer 2024	Complete on-site accreditation by ASHP as determined by Regulations on Accreditation of Pharmacy Residencies. Typically a survey is not conducted until a program has been underway for at least 8-9 months at the very earliest.**	<p>Within about 6-12 months of ASHP's receipt of your application for candidate status you will be contacted to establish a date for the on-site accreditation survey; this will be about 4-6 months in advance of the survey dates.</p> <p>Pre-survey materials are due to ASHP 45 days before on-site survey.</p>

***Indicates milestones unique to the novel Thrombosis and Hemostasis Management Program. Remaining milestones are identical to processes used for all other ASHP-recognized residency programs. Visit [ASHP website](#) for official information.**

**** Brigham to complete on-site accreditation visit in spring/summer 2023**